

# **Perris Elementary School District**

## **RESOLUTION NO. 22 – 2024/2025**

### **AUTHORIZATION TO ENCUMBER FUNDS FOR THE 2025/2026 FISCAL YEAR**

**WHEREAS**, the Perris Elementary School District has determined that it has a need to issue purchase orders prior to July 1 for the following fiscal year in certain unique circumstances where there are requirements for items or services immediately after the beginning of the fiscal year;

**NOW, THEREFORE, BE IT RESOLVED** that the Governing Board of the Perris Elementary School District authorizes the following positions to sign and approve requests for purchase orders:

Superintendent  
Chief Business Official

**BE IT FURTHER RESOLVED** that the positions listed above will be responsible to ensure that funds will be budgeted in the following fiscal year for the items or services ordered in advance of the beginning of the fiscal year.

**PASSED AND ADOPTED** this 10<sup>th</sup> day of April 2025.

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Clerk to the Governing Board