

Perris Elementary School District Minutes

**Perris Elementary School District Regular Meeting
143 E. 1st St. Perris, CA 92570
Thursday, October 10, 2024, 4:30 PM**

ROLL CALL

Members Present:

Douglas Corona
Erika Guzman Medina
Lydia Mora
Carol Jimenez

Members Absent:

Katie McClendon

1.0 CALL TO ORDER

1.1 The President of the Board of Trustees will call the Perris Elementary School District meeting to order.

The meeting was called to order at 4:32 PM.

2.0 COMMENTS ON CLOSED SESSION ITEMS ONLY

2.1 Invitation to address the Board of Trustees on Closed Session Items Only: Any person wishing to speak on any item on the Closed Session agenda will be granted three minutes per person or 15 minutes per topic.

There were no comments.

3.0 ADJOURN TO CLOSED SESSION

The board adjourned to closed session at 4:33 PM.

3.1 Conference with Labor Negotiators - Pursuant to Government Code 54957.6 - Employee Group: Perris Elementary Teachers' Association (PETA); California School Employees' Association (CSEA); Managers, Confidentials, and Supervisors; Agency Representative: Dr. Josie Jackson, Assistant Superintendent Human Resources

3.2 Anticipated and Existing Litigation Pursuant to Government Code 54956.9 - Existing Litigation: Case #636904 and Case # 643891

3.3 Public Employee Appointment / Assignment / Reassignment / Discipline / Dismissal / Release (Government Code 54957 & 54957.6)

4.0 RECONVENE TO OPEN SESSION / PLEDGE OF ALLEGIANCE

4.1 Pledge of Allegiance

The Board reconvened to open session at 5:34 PM. Palms Elementary students led the Pledge of Allegiance.

4.2 Action regarding Closed Session (if applicable)

No action was reported.

5.0 COMMUNICATIONS: AGENDIZED ITEMS

5.1 Public Comment on Agendized Items (Education Code 35145.5, Government Code 54954.3). Individual speakers shall be allowed three minutes to address the Board on agendized items. The Board shall limit the total time for public input to 21 minutes. A person wishing to be heard by the board shall first be recognized and shall then proceed to comment.

There were no comments.

6.0 PRESENTATIONS

6.1 Palms Elementary Student Presentation

Palms Elementary students presented.

6.2 Facilities Master Plan

Kristen Rose, from Foresight Planning & Development, to provide an update on the status and progress of the 2024 Facilities Master Plan.

Kristin Rose updated the Board on the Facilities Master Plan.

7.0 CONSENT CALENDAR

7.1 CONSENT CALENDAR: Approve the Items Listed Under the Consent Calendar

All items listed under the Consent Calendar are considered to be routine by the Board of Trustees and will be acted upon with one motion. There will be no discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or the public requests specific items to be discussed and/or removed from the Consent Calendar.

Recommendation: Approve the items listed under the Consent Calendar.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve the items listed under the Consent Calendar'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

7.2 GENERAL FUNCTIONS: Minutes of the Regular Board Meeting for September 12, 2024

Recommendation: Approve the minutes of the regular meeting for September 12, 2024.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve the minutes of the regular meeting for September 12, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

7.3 BUSINESS: Ratify Warrant Registers for the Payment of Bills Issued from September 1, 2024, through September 30, 2024.

The Warrant Register Summary is being presented to the Board for monthly ratification.

Recommendation: It is recommended that the Board ratify the Warrant Registers for the month of September for the amount of \$6,798,652.83.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board ratify the Warrant Registers for the month of September for the amount of \$6,798,652.83'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

7.4 BUSINESS: Report of Purchases - September

The Report of Purchases contains a summary of contracts, purchase orders, and direct payments for the month of September.

Recommendation: It is recommended that the Board ratify the Report of Purchases for September for the amount of \$1,342,695.98.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board ratify the Report of Purchases for September for the amount of \$1,342,695.98'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

7.5 BUSINESS: Contractual Agreements for October.

All matters in this category are considered to be consistent with the Board/ District goals. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent agenda and will be considered separately.

Recommendation: Approval of the Contractual Agreements for October.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approval of the Contractual Agreements for October'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

7.6 BUSINESS: Declaration of Surplus Property

Pursuant to Education Code Section 17546, Sale and Disposal of Books, Equipment and Supplies - the attached list of obsolete, non-functioning, and/or unsatisfactory property is deemed to be surplus and is to be disposed of or sold, as appropriate.

Recommendation: Approve the surplus property report for October.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve the surplus property report for October'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

7.7 BUSINESS: Donations to Perris Elementary School District

Recommendation: It is recommended that the Board of Trustees accept the donations as presented.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Trustees accept the donations as presented'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

7.8 CURRICULUM: 2024/25 Interdistrict Transfer Agreements for the Period September 1 through September 30, 2024

The attached listing shows the Approved/Denied Interdistrict Transfer Agreements for the period September 1 through September 30, 2024 for the 2024/2025 school year. PESD accepts Interdistrict Transfer Agreements for the incoming students on a space available basis.

Recommendation: Approve 2024/25 Interdistrict Transfer Agreements for the Period September 1 through September 30, 2024.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve 2024/25 Interdistrict Transfer Agreements for the Period September 1 through September 30, 2024'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

7.9 HUMAN RESOURCES: HR Board Report, #3

Recommendation: Approve Human Resources Board Report #3

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve Human Resources Board Report #3'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

8.0 BUSINESS SERVICES - ACTION ITEMS

8.1 Approval of J-13A, Request for Allowance of Attendance Due to Emergency Conditions - Airport Fire.

Education Code Section 41422 allows the State Superintendent of Public Instruction (SSPI) to grant normal apportionment credit to districts in emergencies in instances when one or more schools must be closed because of "extraordinary conditions." School districts may submit Form J-13A, Request for Allowance of Attendance Due to Emergency Conditions, to the California Department of Education (CDE) to receive ADA credit and instructional time credit for the day(s) and minutes lost to the emergency closure.

Recommendation: It is recommended that the Board of Trustees approve Form J-13A, "Request for Allowance of Attendance Due to Emergency Conditions", as a result of the Airport Fire and unhealthy air conditions throughout Perris.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Lydia Mora** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Trustees approve Form J-13A, "Request for Allowance of Attendance Due to Emergency Conditions", as a result of the Airport Fire and unhealthy air conditions throughout Perris'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

8.2 Approval of J-13A, Request for Allowance of Attendance Due to Emergency Conditions - Airport Fire - Charter School.

Education Code Section 41422 allows the State Superintendent of Public Instruction (SSPI) to grant normal apportionment credit to districts in emergencies in instances when one or more schools must be closed because of "extraordinary conditions." School districts may submit Form J-13A, Request for Allowance of Attendance Due to Emergency Conditions, to the California Department of Education (CDE) to receive ADA credit and instructional time credit for the day(s) and minutes lost to the emergency closure.

Recommendation: It is recommended that the Board of Trustees approve Form J-13A, "Request for Allowance of Attendance Due to Emergency Conditions", as a result of the Airport Fire and unhealthy air conditions throughout Perris.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Board of Trustees approve Form J-13A, "Request for Allowance of Attendance Due to Emergency Conditions", as a result of the Airport Fire and unhealthy air conditions throughout Perris'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

8.3 Consideration of Approval of Award Bid #2024-25-006 - Enchanted Hills Elementary School - Fridge-Freezer Removal & Replacement Project and Authorization for the Superintendent or Designee to sign and issue: Notice to Proceed, Contracts, Change Orders and Notices of Completion with BR Building Resources Company.

This project consists of replacing existing Fridge-Freezer with New Fridge-Freezer and upgrades to associated site work.

Recommendation: It is recommended that the Governing Board award Bid #2024-25-006 - Enchanted Hills Elementary School - Fridge-Freezer Removal & Replacement Project and contract agreement to BR Building Resources Company, of Glendora, California in the amount of \$590,888.00 and Approve Authorization for the Superintendent or Designee to sign and issue: Notice to Proceed, Contracts, Change Orders, and Notices of Completion for the Enchanted Hills Elementary School Fridge-Freezer Removal & Replacement Project.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Lydia Mora** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Governing Board award Bid #2024-25-006 - Enchanted Hills Elementary School - Fridge-Freezer Removal & Replacement Project and contract agreement to BR Building Resources Company, of Glendora, California in the amount of \$590,888.00 and Approve Authorization for the Superintendent or Designee to sign and issue: Notice to Proceed, Contracts, Change Orders, and Notices of Completion for the Enchanted Hills Elementary School Fridge-Freezer Removal & Replacement Project'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

8.4 Approval of the Governing Board of Perris Elementary School District to Approve the Agreement with Ruhnau Clarke Architects for school-wide field improvements.

Ruhnau Clarke Architects will provide the schematic design, design development, construction documents, agency approval, bidding and construction administration for Clear Water Elementary, Enchanted Hills Elementary, Good Hope Elementary, Innovative Horizons Charter School, Palms Elementary, Perris Elementary, Railway Elementary, Rob Reiner Preschool, Skyview Elementary, and Young Explorers Academy for the installation of a fitness walking path around the playfield and shade structures.

Recommendation: It is recommended that the Governing Board approve the Agreement with Ruhnau Clarke Architects for the school-wide field improvements.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'It is recommended that the Governing Board approve the Agreement with Ruhnau Clarke Architects for the school-wide field improvements'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

9.0 CURRICULUM/INSTRUCTION - ACTION ITEMS

9.1 Resolution No. 5 - Authorizing Continued Funding Application for California State Preschool Program FY 2025-26

Personnel authorized to sign Continued Funding Application and all related FY 2025-26 contract documents will be: •Superintendent •Assistant Superintendent, Educational Services •Chief Business Official

Recommendation: Approval of the Governing Board to enter into a local agreement with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2025-2026, the Continued Funding Application, and all related contract documents.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Lydia Mora** Seconded to approve the **ORIGINAL** motion 'Approval of the Governing Board to enter into a local agreement with the California Department of Education for the purpose of providing child care and development services and to authorize the designated personnel to sign contract documents for Fiscal Year 2025-2026, the Continued Funding Application, and all related contract documents'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona	Yes
Erika Guzman Medina	Yes
Lydia Mora	Yes
Carol Jimenez	Yes

9.2 Resolution No. 6 - 2024/2025 Week of School Administrator

In recognition of the servant leadership that our school administrators contribute to the educational community, the district shall honor its school administrators with the attached resolution, as well as through special recognition/activities.

Recommendation: Adopt resolution No. 6 - 2024/2025 proclaiming October 13–19, 2024, as week of the School Administrator recognizing the contributions school administrators make to the education of students in the Perris Elementary School District.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Adopt resolution No. 6 - 2024/2025 proclaiming October 13–19, 2024, as week of the School Administrator recognizing the contributions school administrators make to the education of students in the Perris Elementary School District'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

10.0 HUMAN RESOURCES - ACTION ITEMS

10.1 Perris Elementary School District (PESD) and the California School Employees Association (CSEA) and its Perris Chapter 489 - Memorandum of Understanding - Media Center Clerks dated September 23, 2024 (Pending Ratification)

CSEA and PESD agree that there is a need for our schools' media centers to be open for students before and after school. The current number of work hours (6) for Media Center Clerks does not allow for this. Therefore, the parties agree that the Media Center Clerks' hours will be increased from (6) hours to (7) hours.

Recommendation: Approve the attached MOU (Pending Ratification).

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Erika Guzman Medina** Seconded to approve the **ORIGINAL** motion 'Approve the attached MOU (Pending Ratification)'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

10.2 Memorandum of Understanding between the Perris Elementary School District (PESD) and the Perris Elementary Teachers' Association (PETA) - President Release

The release time for the PETA President, or her designee, is to conduct association business. This business includes meetings with management staff, teachers, and CTA leadership.

Recommendation: Approve the Memorandum of Understanding between PESD and PETA.

ORIGINAL - Motion

Member **Carol Jimenez** Moved, Member **Lydia Mora** Seconded to approve the **ORIGINAL** motion 'Approve the Memorandum of Understanding between PESD and PETA'. Upon a roll call vote being taken, the vote was: Aye: **4** Nay: **0**. The motion **Carried. 4 - 0**

Douglas Corona Yes
Erika Guzman Medina Yes
Lydia Mora Yes
Carol Jimenez Yes

11.0 INFORMATION/DISCUSSION ITEMS

11.1 1st Quarterly Williams Report 24-25

The attached Williams Settlement Quarterly Uniform Complaint Report Summary covers the reporting period of July - September 2024. A copy of the report has been submitted to the Riverside County Superintendent of Schools.

11.2 First Reading of Proposed Revisions to Board Policies & Administrative Regulations: Series 6000

In order to comply with state and federal laws, the following Board Policy and Administrative Regulation are presented to the Board for first reading for comment and consideration:

- BP 6158 Independent Study
- AR 6158 Independent Study

12.0 COMMUNICATIONS: NON-AGENDIZED ITEMS

12.1 Public Comment on Non-Agendized Items (Education Code 35145.5, Government Code 54954.2). The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. Individual speakers shall be allowed three minutes to address the Board on non-agendized topics. The Board shall limit the total time for public input on non-agendized topics to 21 minutes. A person wishing to be heard by the board shall first be recognized and shall then proceed to comment.

There were no comments.

13.0 REPORTS (Limited to 5 minutes)

13.1 The following will report:

• **California School Employees' Association**
Ana Magana, CSEA President, reported.

• **Perris Elementary Teachers' Association**
Socorro Gonzalez, PETA President, reported.

• **Facilities**
Facilities did not report.

• **Technology**
Technology did not report.

• **Human Resources**
Human Resources did not report.

• **Business Services**

Francine Story, Chief Business Official, reported.

• Educational Services

Dr. Claudia Velez, Assistant Superintendent of Educational Services, reported.

• Governing Board

Trustee Erika Guzman Medina reported.

Trustee Lydia Mora reported.

Trustee Carol Jimenez reported.

Trustee Douglas Corona reported.

• Superintendent

Bruce Bivins, Superintendent, reported.

14.0 ADJOURN TO CLOSED SESSION

The Board did not adjourn back to closed session.

15.0 RECONVENE TO OPEN SESSION

15.1 Action regarding Closed Session (if applicable)

16.0 ADJOURNMENT

16.1 Adjournment: Regular Meeting of the Board of Trustees for October 10, 2024

The regular meeting adjourned at 6:56 PM.